**APPLICATION TO PLACE SCAFFOLDING ON THE HIGHWAY  
New Roads and Street Works Act 1991**

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| --- | --- | --- | --- | --- |
| **CONTACT DETAILS** | | | | |
| **COMPANY NAME AND ADDRESS:** Type here | **CONTACT NAME:** Type here | | | |
| **DAYTIME TEL NO.:** Type here | | | |
| **OUT OF HOURS CONTACT NAME:** Type here | | | |
| **E-MAIL:** Type here | **OUT OF HOURS TEL NO.:** Type here | | | |
| **LOCATION OF SCAFFOLDING** | | | | |
| **PROPERTY NAME / NUMBER:**  Type here | | | | |
| **ROAD NAME:** Type here | | | | |
| **TOWN:** Type here | **POST CODE:** Type here | | | |
| **SCAFFOLDING DETAILS** | | | | |
| **START DATE:** Choose date | **END DATE:** Choose date | | | |
| **Will the scaffold be on the carriageway, footway or verge?** | | **Cway** | **Fway** | **Verge** |
| **MEASUREMENTS (IN METRES) Height of scaffold:**  0.0 **Width of scaffold:** 0.0 **Length of scaffold:** 0.0 **Width of carriageway that will be obstructed:** 0.0 **Width of footway / verge:** 0.0 **Width of footway / verge that will be obstructed:** 0.0 | | | | |
| **DESCRIPTION OF PROPOSED WORKS:** Type here | | | | |

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| --- | --- | --- | --- |
| **SITE DETAILS** | | | |
| **Is the scaffolding on a one way street / road?** | | Choose option | |
| **Does the street / road have street lighting?** | | Choose option | |
| **Are there any waiting or parking restrictions on the street / road?** | | Choose option | |
| **Will a rubbish chute be attached to the structure?** | | Choose option | |
| **Will the scaffold prevent access to adjoining properties?** | | Choose option | |
| **Will traffic management be required to maintain the scaffold?** | | Choose option | |
| **What traffic management will be used to erect and remove the scaffold?** | | Choose option  Other: Type here | |
| **What traffic management will be used to maintain the scaffold?** | | Choose option  Other:Type here | |
| **DECLARATION** | | | |
| I/We apply for permission to place a scaffold on the public highway as per the details above.  I/We agree to comply with the standard schedule of conditions for the placement of a scaffold /scaffold tower on the public highway, plus any further conditions specific to this licence application.  I/We confirm that the scaffold / scaffold tower will be placed / collected by a person suitably trained to comply with the requirements of Chapter 8 of the Road Traffic Signs Manual and the Code of Practice, Safety at Street Works and Road Works.  I/We confirm that we have sent Denbighshire County Council a copy of valid public liability insurance certificate, value £5mil, and that I/We indemnify Denbighshire County Council against all third-party claims that may arise relating to this licence.  I/we acknowledge that Denbighshire County Council reserves the right to carry out an inspection of licenced scaffolds / scaffold towers and to charge an inspection fee where breaches of the licence conditions are identified and proven.  I/We, understand A fee of £76.23 (up to 10m), £95.59 (10m-50m) and £114.95 (Over 50m) per month for the scaffolding licence is payable in advance to Denbighshire County Council. An additional charge of £13.31 per day is applicable if the scaffolding is in a prohibited, restricted, or suspended area. An additional fee of £127.05 applies to scaffolding found on the highway without a licence.  I/We, enclose an application giving 10 or more working days’ notice from receipt of application.  I/we, confirm that the Scaffold Guidance Notes have been read and understood. | | | |
| **SIGNATURE:** Type here | **PRINT NAME:** Type here | | **DATE:** Type here |