**APPLICATION TO PLACE SCAFFOLDING ON THE HIGHWAY
New Roads and Street Works Act 1991**

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| **CONTACT DETAILS** |
| **COMPANY NAME AND ADDRESS:**Type here | **CONTACT NAME:**Type here |
| **DAYTIME TEL NO.:**Type here |
| **OUT OF HOURS CONTACT NAME:**Type here |
| **E-MAIL:**Type here | **OUT OF HOURS TEL NO.:**Type here |
| **LOCATION OF SCAFFOLDING** |
| **PROPERTY NAME / NUMBER:**Type here |
| **ROAD NAME:**Type here |
| **TOWN:**Type here | **POST CODE:**Type here |
| **SCAFFOLDING DETAILS** |
| **START DATE:** Choose date | **END DATE:** Choose date |
| **Will the scaffold be on the carriageway, footway or verge?** | **Cway** [ ]  | **Fway** [ ]  | **Verge** [ ]  |
| **MEASUREMENTS (IN METRES)Height of scaffold:**0.0**Width of scaffold:**0.0**Length of scaffold:**0.0**Width of carriageway that will be obstructed:**0.0**Width of footway / verge:**0.0**Width of footway / verge that will be obstructed:**0.0 |
| **DESCRIPTION OF PROPOSED WORKS:**Type here |

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| **SITE DETAILS** |
| **Is the scaffolding on a one way street / road?** | Choose option |
| **Does the street / road have street lighting?** | Choose option |
| **Are there any waiting or parking restrictions on the street / road?** | Choose option |
| **Will a rubbish chute be attached to the structure?** | Choose option |
| **Will the scaffold prevent access to adjoining properties?** | Choose option |
| **Will traffic management be required to maintain the scaffold?** | Choose option |
| **What traffic management will be used to erect and remove the scaffold?** | Choose optionOther: Type here |
| **What traffic management will be used to maintain the scaffold?** | Choose optionOther:Type here |
| **DECLARATION** |
| I/We apply for permission to place a scaffold on the public highway as per the details above.I/We agree to comply with the standard schedule of conditions for the placement of a scaffold /scaffold tower on the public highway, plus any further conditions specific to this licence application.I/We confirm that the scaffold / scaffold tower will be placed / collected by a person suitably trained to comply with the requirements of Chapter 8 of the Road Traffic Signs Manual and the Code of Practice, Safety at Street Works and Road Works.I/We confirm that we have sent Denbighshire County Council a copy of valid public liability insurance certificate, value £5mil, and that I/We indemnify Denbighshire County Council against all third-party claims that may arise relating to this licence.I/we acknowledge that Denbighshire County Council reserves the right to carry out an inspection of licenced scaffolds / scaffold towers and to charge an inspection fee where breaches of the licence conditions are identified and proven.I/We, understand A fee of £76.23 (up to 10m), £95.59 (10m-50m) and £114.95 (Over 50m) per month for the scaffolding licence is payable in advance to Denbighshire County Council. An additional charge of £13.31 per day is applicable if the scaffolding is in a prohibited, restricted, or suspended area. An additional fee of £127.05 applies to scaffolding found on the highway without a licence.I/We, enclose an application giving 10 or more working days’ notice from receipt of application.I/we, confirm that the Scaffold Guidance Notes have been read and understood. |
| **SIGNATURE:**Type here | **PRINT NAME:** Type here | **DATE:**Type here |